NASA SEWP VI ORDERING GUIDE

This Ordering Guide provides Federal agencies and authorized NASA SEWP VI customers with the information needed to request quotes, place orders, and obtain post-delivery support for Information Technology (IT) hardware, software, and related services through MCP Computer Products, Inc. (MCPGOV) under the NASA SEWP VI Government-Wide Acquisition Contract (GWAC).

ABOUT MCPGOV

MCP Computer Products, Inc. (MCPGOV) is a small, woman-owned business serving Federal Government customers for more than 20 years. MCPGOV provides technology sourcing, configuration assistance, procurement support, and customer service with an emphasis on integrity, accuracy, and mission requirements.

NASA SEWP VI OVERVIEW

NASA Solutions for Enterprise-Wide Procurement (SEWP) is a Government-Wide Acquisition Contract vehicle for eligible federal agencies and authorized contractors to acquire in-scope information technology, communications, audio-visual solutions, and associated services. Orders must follow the applicable SEWP contract and agency acquisition procedures.

FAIR OPPORTUNITY AND ORDER PLACEMENT

Contracting officers should apply the fair-opportunity requirements and orderingprocedures applicable to their acquisition. The NASA SEWP QRT can help identify eligible contract holders and document quote competition. The ordering agency issues its delivery orderusing its authorized procurement process; the NASA SEWP Program Management Office processes and tracks submitted orders.

SEWP VI CONTRACT INFORMATION

CONTRACTOR	**MCP COMPUTER PRODUCTS, INC**
CONTRACT NUMBER	**80TECH26D0515**
CONTRACT TYPE	**Multi-Award Government-Wide Acquisition Contract (GWAC)**
AWARD CATEGORY	**Category A - ITC/AV Solutions (WOSB)**
PERIOD OF PERFORMANCE	**November 1, 2026 – October 31, 2036**
UEI	**ZYLCHL6TZ3N1**
CAGE CODE	**1GCV3**

MCPGOV COMPANY INFORMATION

MCP ComputerProducts, Inc.
1565 CreekStreet, Suite 103, San Marcos,CA 92078
www.mcpgov.com
SEWP VI page: www.mcpgov.com/contracts/sewp-vi

Program Manager
Mike Buchko
mbuchko@mcpgov.com
(800) 255-8607

Deputy Program Manager
Sharon Kinikin
sharon@mcpgov.com
(760) 814-9586

NASA SEWP PROGRAM SUPPORT

NASA SEWP Program Management
help@sewp.nasa.gov
(301) 286-1478
www.sewp.nasa.gov

ORDERING / QUOTE PROCESS

IDENTIFY REQUIREMENTS

The agency defines its technical, operational, security, delivery, and performance requirements for IT hardware, software, and related services.

SUBMIT QUOTE REQUEST

The agency submits its requirements through the NASA SEWP Quote Request Tool (QRT) to eligible SEWP VI Contract Holders, including MCP Computer Products, Inc. (MCPGOV).

MCPGOV REVIEW AND RESPONSE

MCPGOV reviews the requirements, product specifications, availability, delivery schedules, contract compliance, and pricing to develop a competitive solution.

RECEIVE AND EVALUATE QUOTE

MCPGOV provides a compliant, competitively priced quotation through the SEWP QRT for agency review and evaluation in accordance with applicable procurement procedures.

ORDER PLACEMENT

Upon selection, the authorized agency contracting office issues a delivery order referencing MCPGOV's applicable NASA SEWP VI contract and submits the order through the required SEWP ordering channel.

ORDER FULFILLMENT AND SUPPORT

MCPGOV coordinates order processing, product fulfillment, shipment tracking, delivery updates, and applicable post-delivery customer support to ensure successful order completion.

Order support contact: Sharon Kinikin Telephone: 800-255-8607 Email: mcp-sewp@mcpgov.com

ORDER SUPPORT & CUSTOMER SERVICE

ORDER STATUS AND TROUBLESHOOTING

For an order status inquiry, discrepancy, damaged shipment, missing item, or incorrect configuration, provide the delivery order number, MCPGOV quote/order reference, product details, shipment tracking information (if available), and a description of the issue. MCPGOV will coordinate investigation and resolution with the relevant supplier or manufacturer.

Order issues contact: Sharon Kinikin Telephone: 800-255-8607 Email: mcp-sewp@mcpgov.com

INSTALLATION, WARRANTY, AND TECHNICAL SUPPORT

Installation and implementation services are provided only when expressly included in the accepted order. Manufacturer basic warranties, optional extended warranties, and support entitlements vary by product and configuration; the quote and order documents control the purchased coverage. For hardware failures, customers should retain serial numbers/service tags and diagnostic details. MCPGOV can assist with routing eligible claims to the manufacturer or authorized service provider.

Technical and post-delivery support: Shane Vella Telephone: 800-255-8607 Email: support@mcpgov.com

SOFTWARE SUPPORT AND LICENSING

Software license terms, activation, updates, and support periods depend on the publisher and the purchased subscription or entitlement. Customers should consult the applicable publisher documentation and order details. MCPGOV can assist with entitlement or fulfillment discrepancies.

Technical and post-delivery support: Shane Vella Telephone: 800-255-8607 Email: support@mcpgov.com

RETURNS, REPLACEMENTS, AND ORDER MODIFICATIONS

Visible damage must be noted on the carrier's delivery receipt and reported within 48 hours of delivery. Email all required documentation, including photos of the damage and the carrier's receipt showing the damage notation, to support@mcpgov.com. Retain all original packaging. Returns and replacements are subject to manufacturer policies and order terms. Delivery order modifications must be authorized by the Contracting Officer and processed through NASA SEWP procedures.

Technical and post-delivery support: Shane Vella Telephone: 800-255-8607 Email: support@mcpgov.com